

Change Order

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Contract #:

PROJECT:

Name:

Address:

Date:

CHANGES (description of work):

Work:

Reason for Change:

List of Supplemental Materials/Info/Drawings:

CONTRACT SUM:

Unit Cost:	Units:	\$
Unit Cost:	Units:	\$
Unit Cost:	Units:	\$
Unit Cost:	Units:	\$
		Total: \$

Contract Sum PRIOR to this Change:

Contract Sum AFTER this Change:

CONTRACT DURATION:

Estimated Completion PRIOR to this Change: _____ days

Estimated Completion AFTER this Change: _____ days

Total Change: _____ days**APPROVALS:**

Change Submitted by:

Approved by:

(Issuing Entity)

Date:

(Receiving Entity)

Date: